



PRACTICAL STEPS IN ORGANIZING A NEW PIE PARTNERSHIP COMMITTEE

PURPOSE / GOALS

- PIEI General DVD (online)
- PIE Bylaws (online)
- PIEI New Ministry Application (online)

PARTNERSHIP MEMBERS:

- volunteers: 3, 5 or more uneven members
- willing to financially invest:
 - dedication and commitment in supporting nationals themselves, with the committee cover the general and travel expenses
 - willing to travel at own expense in the U.S. for Fund Raising purposes or / and internationally in the country of interest
- elect a chairperson / secretary / treasurer / web administrator for each Partnership Committee
- willing to meet regularly
 - with own Partnership committee
 - with similar country Partnership reps
 - with PIEI board biannually and as needed (1st weekend of May and November of each year)
 - willing to abide by PIE regulations

PREREQUISITES:

- Have a Country of Interest / specific goals
- Have a core of willing, interested people
- Get familiar and agree with PIE Bylaws, Statement of Faith, Goals, Organizational system
- Submit an application:
 - general info regarding the Country of interest
 - reason for desiring to join PIE

- personal testimony; recommendation from own church, references
- interview with PIEI
- follow up interview with application; discussions

ESTABLISHING NEW PARTNERSHIP

- Contact and meet with Daniela Poenar / PIEI treasurer to open Citibank account for your ministry that is linked with the PIEI main account.
- Raise funds for specific national missionaries / ministries
- Your existing ministry is now one of PIEI national ministries; there is no channeling of funds through PIEI, your ministry becomes PIEI ministry.
- Keep in touch with PIEI representative that was appointed to train you.

NEW PARTNERSHIP'S RESPONSIBILITIES:

- Recruit and form a national committee in the country of interest
- Recruit and appoint a National Director in the country of interest
- PIE Bank Acct. in the country of interest- per requirements
- If possible, apply to national government for non-profit status
- Recruit national missionaries / ministry and allow a trial time
- Obtain monthly, quarterly, and annual reports from the nationals
- Obtain quarterly financial reports from the national committee / treasurer
- Submit quarterly financial reports / bank statements/ expenses to PIEI
- Work on a Yearly Budget (regular support for nationals, partn. And national expenses, special projects, travel, etc)
- Commit to regular prayer for nationals
- Facilitate the National Director to annually meet with Partnership Chairman or to come to the U.S. for reporting, training, meeting contributors, raising funds, meet and pray with other PIE members
- Establish strong relationships with contributors

- relate reports to sponsoring contributors (churches or individuals)
- visit contributors as needed, as per opportunities
- facilitate nationals to visit the U.S. in order to get to know the contributors and participate in Mission Conferences
- facilitate groups from sponsoring churches to go on short mission trips to visit and help missionaries that they support
- Work closely with national director/national committee (see Bylaws)

ADDITIONAL NOTES

- PIEI Management

President: Cornel Stef cstef@piei.org
General Director: Wayne Taylor wtaylor@piei.org
Exec. Vice President: Gene Brush gbrush@piei.org
Secretary: Gabriela Stef secretary@piei.org
Treasurer: Daniela Poenar treasurer@piei.org

QUICK CHECK LIST:

1. FIRST CONTACT / INTERVIEW WITH PIEI
2. PURPOSE / GOALS
3. VOLUNTEER MEMBERS / CHAIR PERSON
4. REVIEW OF BYLAWS / PIEI DOCUMENTS
5. SUBMIT APPLICATION
6. FOLLOW-UP INTERVIEW
7. BANK ACCOUNT IN THE U.S. FOR NEW PARTN. COMM.
8. NATIONAL COMMITTEE / NATIONAL DIRECTOR
9. BANK ACCOUNT IN THE COUNTRY OF INTEREST
10. HAVE A PIE REPRESENTATIVE ASSIGNED TO HELP
11. BUDGET
12. FUND RAISING
13. REPORTS
14. MEETINGS
15. MISCELLANEOUS
- 16.