



PARTNERS IN EVANGELISM INTERNATIONAL

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Mission Statement of Partners in Evangelism International

- To promote world evangelization by establishing partnerships with national Christian missionaries to share spiritual, financial, and material resources

MINISTRY APPLICATION

Please fill out this form and return the first three pages to the Partners in Evangelism Office and keep the pages with the PIEI Bylaws document and the check list.

Please attach the following addenda:

(Required from the National Director /National Ministry and Chairperson of Partnership Committee in the U.S.)

- A photograph of yourself and a family picture if you are married.
- A short autobiography, including information about your childhood, education, salvation, call into ministry, experiences, spiritual gifts, talents and training for ministry.
- A description of your proposed ministry, including its strategic goals.
- How does your vision relate to the Mission Statement and Strategic Goals of PIEI? (See "Strategic Goals" / page 3)

Applicant: _____ *attach addenda requirements(see above)*

Country of National Ministry: _____ **Application Date:** _____

Full Name: _____ **Date of Birth:** _____

Position Applying for: _____

Permanent Address: _____

City: _____ **State:** _____

Phone Number (home) _____ **Phone Number (cell)** _____

Phone Number (work) _____ **Fax Number:** _____

E-mail: _____

Website: _____ **Country of Origin:** _____

Church: _____

Spouse's Name: _____ **Anniversary:** _____
(if applicable)

Names and Ages of Children: _____
(if applicable)

Additional Information: _____

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Who will be on the **PARTNERSHIP COMMITTEE?** (in the United States)

Name of Chairperson: _____

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Committee Members: *(please indicate their position; you need to have at least a treasurer and a secretary)*

Name: _____ **Treasurer / Financial Secretary**

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Name: _____ **Secretary**

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Name: _____ **Position:**

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Name: _____ **Position:**

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Name: _____ **Position:**

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Note:

- The chairperson of the partnership committee will become a member of the PIEI board in the eventuality that this ministry will be approved, pass the candidate status period, and become a ministry of PIEI.
- All members of the partnership committee will also become members of the PIEI ministry, in the eventuality that this ministry will be approved and become a ministry of PIEI. They will attend regular partnership meetings, and welcome to attend any PIEI board regular schedule board meetings (spring and fall of each year).
- Please indicate who will be in charge of publications/newsletters/prayer letters, fund raising, website, meeting minutes, communication, etc.

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Who will be on the **NATIONAL COMMITTEE?** *(in the country of national ministry)*

Name of National Director: _____

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Committee Members: *(please indicate their position; you need to have at least a treasurer and a secretary)*

Name: _____ Treasurer / Financial Secretary

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Name: _____ Secretary

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Name: _____ Position: _____

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

Name: _____ Position: _____

Address: _____

Phone Numbers: _____

E-mails: _____

Church: _____

The entire PIEI Bylaws document is attached on the next five pages. Please use it as your manual that would teach and guide you as you organize your new ministry.

All members of the partnership and national committees have to be in agreement with the Statement of Faith and the Bylaws of the Partners in Evangelism International ministry in order to serve in these positions.

I agree with the Statement of Faith and the Bylaws of the Partners in Evangelism International ministry.

Applicant's Name _____ Date: _____

Applicant's Signature: _____



Bylaws of Partners in Evangelism International

Revised August 24, 2007 - date approved by PIEI Board

I. Mission Statement

- To fulfill the great commission by establishing partnerships with national Christian missionaries to share spiritual, financial and material resources.

II. Strategic Goals

1. Develop partnerships with national Christian missionaries and leaders.
2. Evangelize and plant churches under national leadership.
3. Assist national churches and Christian organizations in growth, development and ministry.
4. Attract resources to support national missionaries and Partners in Evangelism administration.
5. Recognize national leadership's superior effectiveness.
6. Establish equality and accountability among all Partners in Evangelism ministries.
7. Raise awareness of opportunities for personal involvement in Partners in Evangelism ministries.
8. Foster a vision for nationals to support their own missionaries and pastors.

III. Relationships

Partners in Evangelism International shall not require any affiliation with any specific association of churches or denomination, but shall work with those who are of like faith and practice. All national organizations, committees and missionaries shall be approved to receive financial support on the basis of their agreement with our statement of faith as well as the historic Christian faith.

IV. Statement of Faith

- A. We believe the Scriptures, both Old and New Testaments, to be the inspired word of God, without error in the original writings, the complete revelation of His will for the salvation of man and the divine and final authority for all Christian faith, life and conduct.
- B. We believe in one God, creator of all things, infinitely perfect and eternally existing in three persons: Father, Son, and Holy Spirit.
- C. We believe Jesus Christ, without any change in his eternal deity, became man through conception by the Holy Spirit and virgin birth; that he died on the cross, a perfect and complete sacrifice, in our stead and for our sins according to the Scriptures. He arose bodily from the dead, and ascended into heaven where, at the right hand of the Majesty on high, he is now our High Priest and Advocate.

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- D. We believe that the ministry of the Holy Spirit is to glorify the Lord Jesus Christ, and during this age to convict of sin and regenerate the sinner upon believing in Christ, at the time of regeneration baptizing the believer into the one body of which Christ is the head; and to indwell, guide, instruct, fill and empower the believer for godly living and service.
- E. We believe that man was directly created by God in His own image, but fell into sin. The entire human race is, therefore, lost, and only through repentance and faith in Jesus Christ and regeneration of the Holy Spirit can salvation and spiritual life be obtained.
- F. We believe in the atoning death of Jesus Christ, and His resurrection, provide the only ground of justification and salvation for all who believe, and that only such as receive Jesus Christ by personal faith are born of the Holy Spirit and, thus, become children of God.
- G. We believe in the personal, pre-millennial, imminent return of our Lord Jesus Christ, and that this blessed hope has a vital bearing on the personal life and service of the believer.
- H. We believe in the bodily resurrection of the dead, of the believer to everlasting blessedness and joy with the Lord, and of the unbeliever to judgment and everlasting conscious punishment.
- I. We believe that the Church is composed of all such persons who through saving faith in Jesus Christ have been regenerated by the Holy Spirit and are united together in the body of Christ, of which He is the head.
- J. We believe that the local church and the planting of local churches is of primary importance in God's plan in this age. We further believe that all means of evangelization and discipleship should work in conjunction with this main purpose. We also believe in the autonomy of the local church under the authority of the Lord Jesus Christ.
- K. We believe that believer's baptism by immersion and the Lord's Supper are ordinances to be observed by the Church during this present age. They are, however, not to be regarded as means of salvation.
- L. We believe that the saved should live in such a manner as will honor and glorify and not bring reproach upon their Savior and Lord, and this it is commanded of God to remain separate from false doctrine and sinful pleasures, practices and associations.

V. Organization and Structure of Partners in Evangelism International

- A. The **board of directors**, elected by the membership along with its officers, shall have the management of Partners in Evangelism International (hereafter known as PIEI).
- B. The **administrative committee** shall be appointed by the board of directors and shall include all the officers of the board. It shall act on behalf of the board in the daily operations of PIEI. The **executive committee** shall include general director, area directors, president and vice president who have been duly elected by the board of directors. It shall have the direct oversight of all committees, missionaries, and national directors and will assist the partnership committees in fulfilling their duties.
- C. Each national ministry shall be represented to its supporters by a **partnership committee** made up of individuals who have a special concern for that national ministry. It shall promote the mission before the churches and advise national church missionaries and help them develop support. The chairman of each partnership committee shall be a member of the board of directors of PIEI. If necessary a designated member of the partnership committee may serve in place of the partnership chair as a member of the PIEI board.
- D. **National directors** shall oversee the work of PIEI in their designated area, and shall report to their respective partnership committee. It is the responsibility of the National Director to see that the overall goals of PIEI, the stated purposes of the Partnership committee used in fund raising, and the specific policies and procedures of the National committee are implemented and carried out.

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- E. A **national committee** of three or more members, with a majority of nationals, shall be organized on each field. No more than one relative of the national director or any other committee member can be a member and there must always be a majority number who are not related to each other. All members shall be in agreement with the statement of faith and purpose of Partners in Evangelism International. This committee shall supervise the missionaries and ministries in that country and shall report to the national director and the partnership committee.
- F. The **national missionaries** shall be involved in evangelism and church planting. They shall raise an increasing proportion of their own support, with the ultimate goal of being fully self-supported. They shall meet with the national committee and the national director and shall be in agreement with the statement of faith of Partners in Evangelism International.

VI. Obligations, Policies, and Procedures

A. Responsibilities of the board or directors:

1. To make sure that all money given to national missionaries is spent wisely, that is that both national committees and missionaries are faithful in their task of church planting and evangelism;
2. To allow maximum freedom to the national committee to guide and supervise the missionaries in their ministries and in the planting of local churches within the basic guidelines established;
3. To help organize and approve partnership and national committees functioning according to the procedures of PIEI to ensure the success of national missionaries in evangelism and church planting;
4. To appoint for an indefinite period of time a national director in each field who is in agreement with the statement of faith and purpose of PIEI and to reevaluate said director periodically, and
5. To receive 2.5% of all of regular giving to cover administrative costs. It is the responsibility of each individual committee to decide whether to raise this 2.5% separately, thus allowing the national missionaries to receive 100% of regular support, or to have the PIEI office deduct 2.5% and forward the difference to each national missionary through the partnership committee treasurer. However, in the case of special projects, 100% of funds will go to the field.

B. Responsibilities of the administrative committee and executive committee:

1. To properly receive and receipt all gifts designated, and to forward said gifts through the national committee to the missionaries in order to honor our monetary commitment made to them;
2. To oversee the partnership committees and appoint or approve members of the same; and
3. To approve new areas of ministry and distributions of funds, subject to the final approval of the board.

C. Responsibilities of the partnership committee:

1. To report semiannually to the board of directors concerning their operations and fund-raising activities;
2. To approve an annual budget for the national ministry and recommend to PIEI finance committee by September 30 for review and recommendation to the PIEI board;
3. To have the chairperson or a designated member of the committee travel to the country their committee represents and meet with the national director, national committee, and individual national workers per IRS requirements to verify the integrity of the national ministries and monitor the accounting of funds of the same;
4. To send all quarterly financial reports of the national committees and the partnership committees to the PIEI treasurer. ;
5. To submit the national committee's designated annual meeting minutes and all partnership committees meeting minutes, as well as all news/prayer letters and printed materials to the PIEI secretary.

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6. To distribute quarterly written and visual reports and promotional materials, and maintain a mailing list of donors interested in their ministry;
7. To make travel arrangements and prepare speaking schedules for visiting missionaries from their field including insurance and waiver requirements; and
8. To act within ministries and budgets already approved, unless the partnership committee deems necessary changes are needed for emergency situations which would not require PIEI board approval. All such changes should be reported to the administrative committee within a reasonable time frame.

D. Responsibilities of a national director:

1. To oversee all the ministries of PIEI in his country. He is to work with the partnership and national committees and the missionaries, to insure that the procedures and guiding rules of PIEI are followed;
2. To review and evaluate annually with the partnership committee and/or its chairman the progress of the work in his home country;
3. To meet regularly (minimum annually) with the national committee(s) in order to review the work of the missionaries, to revise the budgets, to discuss future goals and plans, and to forward to PIEI a report of the proceedings of this meeting;
4. To send quarterly prayer letters and reports of the missionaries (including his own) and to be in regular communication with the partnership committee;
5. To be available, at the request of either the national committee or the national missionary, to mediate and advise should problems arise; and
6. To be accountable to the national committee and the partnership committee.

E. Responsibilities of the national committee:

1. To meet at least once a year;
2. To select, if necessary, a chairman other than the national director to have oversight of the work of the committee as well as the national missionaries, said chairman to be a national, qualified as to ability, spiritual testimony and availability of time;
3. To oversee, with the national director, the ministry of each missionary and/or staff and set up guidelines for qualifications and responsibilities of each missionary and/or staff;
4. To review and appoint missionaries and/or staff;
5. To send budget recommendations by the national committee to be given to the partnership committee by July 31 for approval; To have the partnership committee send it on to the PIEI executive committee by September 30 for review and finally to be recommended to the PIEI board;
6. To receive funds from PIEI as well as from local givers, and to distribute all funds to national missionaries, keeping accurate records of gifts and obtaining an audit once a year from a person or entity outside of the national committee which is approved by the partnership committee;
7. To send quarterly income and expense reports as well as a copy of the annual audit report to its partnership committee, including reports of local and all other giving and all their committee meeting minutes and their designated annual committee meeting minutes and news/prayer letters; and
8. To make decisions with the national director on all responsibilities not specifically stated herein.
The national director cannot serve as the national committee treasurer.

F. Responsibilities of the missionary:

1. To give himself to the ministry and do his best to fulfill his chosen work;
2. To raise a portion of his own support, with the help of the national committee and national director, having the ultimate goal of finding full support in his home country;
3. To report to the national committee the names of all foreign givers and the amount of money that comes

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directly to him;

4. To cooperate fully with the national committee, understanding that he is directly accountable to the committee and its chairman; and
5. Not to engage in any ministry, paid or unpaid, that is not approved by the national committee, nor to accept secular employment for pay that is not approved by the national committee.
6. In addition, it is recommended to the national committee that the missionary fulfill the following responsibilities:
 - a. To meet with the national committee as necessary or at least once a year in order to report the progress of the work and his goals for the future, and to go over and revise his budget as needed; and
 - b. To write a quarterly prayer letter to supporters describing the progress of his work sending this letter to the partnership committee for distribution to supporters.

VII. Miscellaneous Procedures

- A. PIEI desires that the national committees give suggestions on ways of improving field procedures and report any problems which have arisen due to the policies and procedures of PIEI.
- B. The exact procedures in selection and approval of missionary candidates, projects and ministries will be determined in each country by the national director and national committee. The partnership committee shall be advised of these procedures.
- C. Since the relationship between PIEI and a national ministry is one of partnership, the idea of equality of all parties shall be paramount. The prevailing attitude of all should be that of serving and learning.
- D. A national in the designated field will, upon approval of PIEI, be given candidate status. The candidate may begin field ministry under PIEI:
 1. After establishing a functioning partnership committee;
 2. After having an approved support budget;
 3. After developing a functioning national committee.

VIII. Amendments

Amendments to these bylaws may be proposed by the administrative committee or any three board members. They must be presented in writing at a regular meeting of the board, or a meeting especially called for that purpose, to be voted on at the next scheduled board meeting. Amendments require approval of three-fifths of all board members present at that meeting to become part of the bylaws. No amendments or changes can be adopted which are contrary to our constitution or Articles of Incorporation.

Quick Check List

- 1. FIRST CONTACT / INTERVIEW WITH PIEI
- 2. PIEI ASSIGNED PERSON TO HELP
- 3. PIEI DOCUMENTS / REVIEW OF BYLAWS
- 4. PURPOSE / GOALS
- 5. NATIONAL COMMITTEE / NATIONAL DIRECTOR
- 6. PARTNERSHIP COMMITTEE / CHAIR PERSON
- 7. SUBMIT APPLICATION
- 8. FOLLOW-UP INTERVIEW WITH PIEI
- 9. BUDGET / FUND RAISING
- 10. REPORTS / MEETINGS / NEWSLETTERS